

**PREPARED STATEMENT FOR WRITTEN COMPETITIONS - REGIONALS**  
**(Algebra I, Geometry, Algebra II, Pre-Calculus)**

***Proctor: Please read this statement aloud when students are seated at the beginning of the official starting time for the competition. You may admit latecomers, but they must turn in their answer sheets at the signal for everyone to stop.***

This is the Written Competition in (Algebra I, Geometry, Algebra II, Pre-Calculus). You should have nothing on your desk except pens, pencils, erasers, rulers, protractors, compasses and calculators. Please clear your desk of all other items. The time limit for this event is 50 minutes. I will give warnings at 3 minutes, at 1 minute and at 15 seconds. Do not begin until I give the signal. When I say “STOP” put down your pencil or pen and immediately hold your answer sheet high in the air.

If you want a record of your answers, you may write them on your question sheet. You will receive a copy of the correct answers when you leave this room.

All answers must be written legibly in the correct place on the answer sheet and must be in simplified form as specified in the “Acceptable Forms of Answers” document.

I am not permitted to answer questions about interpretation of the questions. You may ask for a new copy of a test if the copy you have is not legible or is the incorrect test.

Please turn off and put away all cell phones, pagers, PDAs, watches and other transmitting devices or items with audible tones now.

*(Allow students time to be sure that these items are turned off and put away.)*

We will now distribute scratch paper and answer sheets. Please print your name and school on the answer sheet. Please be sure to use your full school name – papers with only school abbreviations will be disqualified.

We will now distribute copies of the questions. Keep the question sheets face down until you are told to begin.

*(After students have written their names on their answer sheets, announce “You have 50 minutes. BEGIN” and start timing the event)*

*(After 47 minutes (when 3 minutes are remaining) announce “3 minutes.”*

*After 49 minutes (when 1 minute is remaining) announce “1 minute.”*

*After 49 minutes, 45 seconds (when 15 seconds are remaining) announce “15 seconds.”*

*After 50 minutes, announce “STOP. Put all pens and pencils down and hold your answer sheet high in the air.” Proctors should then collect the answer sheets.)*

*(When all answer sheets have been collected announce “You may keep your copy of the questions. We will now distribute a copy of the correct answers.” Distribute copies of correct answers. Students may then leave the room.)*

## PREPARED STATEMENT FOR EIGHT PERSON TEAM COMPETITIONS - REGIONALS

***Proctor: Please read this statement aloud when students are seated at the beginning of the official starting time for the competition. You may admit latecomers, but each team must turn in their answer sheets at the signal for everyone to stop.***

This is the Eight Person team competition. You should have nothing on your desk except pens, pencils, erasers, rulers, protractors and compasses. No calculators are allowed in this event. Please clear your desk of all other items. The time limit for this event is 20 minutes. I will give warnings at 3 minutes, at 1 minute and at 15 seconds. Do not begin until I give the signal. When I say “STOP” put down your pencil or pen and immediately hold your answer sheet high in the air.

If you want a record of your answers, you may write them on your question sheet. You will receive a copy of the correct answers when you leave this room.

All answers must be written legibly in the correct place on the answer sheet and must be in simplified form as specified in the “Acceptable Forms of Answers” document.

I am not permitted to answer questions about interpretation of the questions. You may ask for a new copy of a test if the copy you have is not legible or is the incorrect test.

Please turn off and put away all cell phones, pagers, PDAs, watches and other transmitting devices or items with audible tones now. Also turn off and put away all calculators, as they are not permitted in this event.

*(Allow students time to be sure that these items are turned off and put away. Proctors should check that no calculators are available for student use during the event.)*

You may talk with your own team members, but do not try to eavesdrop on other teams.

We will now distribute scratch paper and one answer sheet to each team. Please print your school name on the answer sheet. Please be sure to use your full school name – papers with only school abbreviations will be disqualified.

We will now distribute copies of the questions. Keep the question sheets face down until you are told to begin. *(Distribute one copy of the questions to each team member.)*

*(After students have written their names on their answer sheets, announce “You have 20 minutes. BEGIN” and start timing the event)*

*(After 17 minutes (when 3 minutes are remaining) announce “3 minutes.”*

*After 19 minutes (when 1 minute is remaining) announce “1 minute.”*

*After 19 minutes, 45 seconds (when 15 seconds are remaining) announce “15 seconds.”*

*After 20 minutes, announce “STOP. Put all pens and pencils down and hold your answer sheet high in the air.” Proctors should then collect the answer sheets.)*

*(When all answer sheets have been collected announce “You may keep your copy of the questions. We will now distribute a copy of the correct answers.” Distribute copies of correct answers. Students may then leave the room.)*

## PREPARED STATEMENT FOR CALCULATOR TEAM COMPETITION - REGIONALS

***Proctor: Please read this statement aloud when students are seated at the beginning of the official starting time for the competition. You may admit latecomers, but each team must turn in their answer sheets at the signal for everyone to stop.***

This is the Calculator Team competition. You should have nothing on your desk except pens, pencils, erasers, rulers, protractors, compasses and calculators. Please clear your desk of all other items. The time limit for this event is 20 minutes. I will give warnings at 3 minutes, at 1 minute and at 15 seconds. Do not begin until I give the signal. When I say “STOP” put down your pencil or pen and immediately hold your answer sheet high in the air.

If you want a record of your answers, you may write them on your question sheet. You will receive a copy of the correct answers when you leave this room.

All answers must be written legibly in the correct place on the answer sheet. Unless otherwise specified in the problem, give all answers correct to four significant digits. Do not give your answer in scientific notation unless specified in the problem.

I am not permitted to answer questions about interpretation of the questions. You may ask for a new copy of a test if the copy you have is not legible or is the incorrect test.

Please turn off and put away all cell phones, pagers, PDAs, watches and other transmitting devices or items with audible tones now.

*(Allow students time to be sure that these items are turned off and put away.)*

You may talk with your own team members, but do not try to eavesdrop on other teams.

We will now distribute scratch paper and one answer sheet to each team. Please print your school name on the answer sheet. Please be sure to use your full school name – papers with only school abbreviations will be disqualified.

We will now distribute copies of the questions. Keep the question sheets face down until you are told to begin. *(Distribute one copy of the questions to each team member.)*

*(After students have written their names on their answer sheets, announce “You have 20 minutes. BEGIN” and start timing the event)*

*(After 17 minutes (when 3 minutes are remaining) announce “3 minutes.”*

*After 19 minutes (when 1 minute is remaining) announce “1 minute.”*

*After 19 minutes, 45 seconds (when 15 seconds are remaining) announce “15 seconds.”*

*After 20 minutes, announce “STOP. Put all pens and pencils down and hold your answer sheet high in the air.” Proctors should then collect the answer sheets.)*

*(When all answer sheets have been collected announce “You may keep your copy of the questions. We will now distribute a copy of the correct answers.” Distribute copies of correct answers. Students may then leave the room.)*

## PREPARED STATEMENT FOR TWO PERSON TEAM COMPETITIONS - REGIONALS

*Proctor: Please read this statement aloud when students are seated at the beginning of the official starting time for the competition. You may admit latecomers, but each team must turn in their answer sheets at the signal for everyone to stop.*

This is the Two Person team competition. You should have nothing on your desk except pens, pencils, erasers, rulers, protractors and compasses. Please clear your desk of all other items. **No calculators may be used for the first 5 questions in this competition.**

All answers must be written legibly in the correct place on the answer sheet and must be in simplified form as specified in the "Acceptable Forms for Answers" document.

I am not permitted to answer questions about interpretation of the questions.  
You may talk with your own team member, but do not try to eavesdrop on other teams.

Please turn off and put away all cell phones, pagers, PDAs, watches and other transmitting devices or items with audible tones now. *(Allow students time to be sure that these items are turned off and put away.)*

Ten questions will be shown on the screen, one at a time, with a limit of three minutes for each question. Team members may work together on the questions. When your team has an answer, write it legibly in the correct blank on the answer sheet, making sure it is in simplified form as specified in the Contest Manual. Fold your answer sheet and hold it high in the air so that a proctor can pick it up. The first correct answer will be signaled by announcing "FIRST." Each team has only one chance to answer for each question.

The time limit for each question is 3 minutes. I will give warnings at the end of each minute and at 15 seconds before time is up. Proctors will collect all answer sheets at the end of each round, score the sheets, and return them to the teams for the next round.

We will now distribute scratch paper and one answer sheet to each team. Please print your school name and team members' names on the answer sheet. Please be sure to use your full school name – papers with only school abbreviations will be disqualified.

*(After students have written their school name and team members' names on their answer sheet, uncover the first problem, announce "BEGIN" and start timing the first question. Be careful to note the order in which answer sheets are raised to determine first place for that question.)*

*When the first correct answer is received, announce "First."*

*After 1 minute, announce "1 minute."*

*After 2 minutes, announce "2 minutes."*

*After 2 minutes, 45 seconds (when 15 seconds are remaining), announce "15 seconds."*

*After 3 minutes, announce "STOP."*

*(If a team begins to raise their paper immediately as you call the time, they should be considered to have answered in that time period. At the end of each round, collect all unscored answer sheets and score them. You may then announce the correct answer for that round. Return answer sheets to the team for the next round.)*

*After the 5<sup>th</sup> round (before the 6<sup>th</sup> question), announce: **If you wish to use calculators for the remaining questions, please take them out now.***

*Continue for the remaining rounds. At the end of the tenth round, collect and total the answer sheets and take them to the grading room.*

*Sets of questions and answers may be distributed to the students and the students may be dismissed.*